

**Statistical number: 18077407 9199 529 01**

**Union of the "Robert Schuman Institute"  
1123 Budapest, Alkotás u. 5. I/1.**

**31.12.2022**

**Simplified Financial Statements**

**Date: Budapest, 14 April, 2023**

Name of the organization:

Union of the "Robert Schuman Institute"

Address of the organization:

1123 Budapest, Alkotás u. 5. I/1.

**BALANCE SHEET**

YEAR 2022

EUR

Denomination	Previous year	Modifications	Current year
<b>A. Fixed Assets</b>	<i>31 300</i>		<i>27 633</i>
I. Intangible assets	0		
II. Tangible assets	31 330		27 633
III. Financial investments			
<b>B. Current Assets</b>	<i>416 802</i>		<i>421 946</i>
I. Inventories			
II. Receivables	57 993		59 020
III. Securities	303 502		282 669
IV. Liquid assets	55 307		80 257
<b>C. Prepayments and accrued income</b>	<i>41 898</i>		<i>1 883</i>
<b>TOTAL ASSETS</b>	<i>490 030</i>		<i>451 462</i>
<b>D. Equity</b>	<i>463 159</i>		<i>447 647</i>
I. Start-up capital / Registered capital			
II. Change in capital / Result	491 584		424 495
III. Non-distributable reserve			
IV. Valuation reserve			
V. Current year result from core activity	-28 695		23 152
VI. Current year result from business activity			
<b>E. Provisions</b>			
<b>F. Liabilities</b>	<i>23 627</i>		<i>199</i>
I. Subordinated liabilities			
II. Long-term liabilities			
III. Short-term liabilities	23 627		199
<b>G. Accruals and deferred income</b>	<i>3 244</i>		<i>3 616</i>
<b>TOTAL EQUITY AND LIABILITIES</b>	<i>490 030</i>		<i>451 462</i>

Date: Budapest, 14 April, 2023

Representatives of the organization

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Statistical number

Name of the organization:  
Union of the "Robert Schuman Institute"

Address of the organization:  
1123 Budapest, Alkotás u. 5. I/L.

**PROFIT AND LOSS STATEMENT**

YEAR 2022

EUR

Denomination	Previous year		Modifications		Current year	
	Core activity	Business activity	Core activity	Business activity	Core activity	Business activity
	Total	Total	Total	Total	Total	Total
1. Net sales revenues						
2. Capitalized own performances						
3. Other income	322 547		322 547		368 308	368 308
<i>of which:</i>						
- membership fee	15 892		15 892		12 372	12 372
- deposit received from founders	140 560		140 560		158 106	140 560
- subvention	166 090		166 090		196 626	166 090
4. Income from financial transactions	5 294		5 294		29 033	5 294
<b>A. Total Income (1+2+3+4)</b>	<b>327 841</b>		<b>327 841</b>		<b>397 341</b>	<b>397 341</b>
<i>of which: income from non-profit activities</i>						
5. Material type expenditures	207 099		207 099		219 252	219 252
6. Payments to personnel	137 295		137 295		126 698	126 698
<i>of which: executive officers payments</i>						
7. Depreciation	5 092		5 092		3 100	3 100
8. Other expenditures					5 916	5 916
9. Expenditures of financial transactions	7 050		7 050		19 223	19 223
<b>B. Total expenditures (5+6+7+8+9)</b>	<b>356 536</b>		<b>356 536</b>		<b>374 189</b>	<b>374 189</b>
<i>of which: expenses from non-profit activities</i>						
<b>C. Pre-tax profit or loss (A-B)</b>	<b>-28 695</b>		<b>-28 695</b>		<b>23 152</b>	<b>23 152</b>
10. Tax liability						
<b>D. Net profit or loss (C-10)</b>	<b>-28 695</b>		<b>-28 695</b>		<b>23 152</b>	<b>23 152</b>

Date: Budapest, 14 April, 2023.

Representatives of the organization

**Notes to the financial statements**  
**Union of the “Robert Schuman Institute”**

**2022**

## **1) The Institute and its activity:**

The Union of the Robert Schuman Institute for Developing Democracy in Central and Eastern Europe (hereinafter referred to as "the Institute") is an association registered in Hungary. The activity of the Institute is supervised by the International Board and the Supervisory Board. The Institute was established as an association in 1995 by the EUCD and other organisations in accordance with Hungarian legislation.

The aim of the Institute identified in the Statutes is to support the democratic development of the Central and Eastern European states based on the European values represented by Robert Schuman, to facilitate the flow of information and relationship between East and West and the Central and Eastern European countries, and to popularise the image of a united Europe. To achieve these goals the Institute organises trainings and educational projects and operates as a documentation office.

Director of the Institute: Gábor Berczeli

Registered office of the Institute: 1123 Budapest, Alkotás u. 5.

Date of entry of the Institute: 31 October, 1995

Number of entry of the Institute: 01-02-0006701

Tax number of the Institute: 18077407-2-43/ HU18077407

## **2) Changes regarding the activity:**

The core activity of the Institute as described in the Statute of the Institute did not change in 2022.

The COVID-19 outbreak in 2020 also had a major impact on the Institute's activities in 2022. Due to the epidemic situation, a hybrid solution (online and offline) still had to be applied to carry out the targeted activity.

In addition, the large fluctuations in the EURO exchange rate during the year also affected the value of funds.

In 2022, the Institute – in accordance with its core activity – renders political training organization services to the Eduardo Frei Foundation (EFF); Robert Schuman Foundation, Luxembourg (RSF Lux); Fondation Robert Schuman (FRS Paris); Hanns-Seidel-Stiftung (HSS); Christian Democratic International Center (KIC); Wilfried Martens Center for European Studies (WMCES); Central European Initiative (CEI), International Republican Institute (IRI), Politische Akademie (PolAk) and the Konrad-Adenauer-Stiftung Hungarian (KAS HU), Armenian (KAS ARM) and Lebanese office (KAS LBN). These activities are based on the agreement according to which the Institute organizes 3-7-days trainings in Hungary, in certain other countries of the EU and outside the EU, as well as due to the epidemic situation online, for foreigners up until 31 December 2022.

The Institute shall pre-finance the costs incurred in connection with the educational activities, including hotel, meals, travel expenses, as well as the lecturer's fees and the

rental of the premises. The Institute presents the costs incurred in connection with the educational activity with an agreed organization fee.

### **3) Basic accounting principles:**

The Institute keeps its records according to the Hungarian accounting principles in a double-entry bookkeeping system.

The business year corresponds to the calendar year.

The balance sheet date is the last calendar day of February of the year following the current year.

The Institute updated its Accounting Policy on August 1, 2022. No deviation from accounting principles was applied.

Intangible and tangible assets are recorded at their acquisition or production costs. The depreciation is calculated on linear basis, by purchase value of the asset. For low value assets (under approx. 300 EUR), the Institute accounts the purchase or production value of the asset as a sum of depreciation expense when first used.

Business activities in foreign currencies are recognised in Hungarian forints. The conversions are based on the MKB Bank Zrt. (hereinafter "MKB") middle rate prevailing on the date of the transaction. Assets denominated in foreign currencies are disclosed in the balance sheet at the end of the year in forints converted at the appropriate rate as of the yearend. The Institute accounts the aggregated exchange gain resulting from the year-end revaluation as income on financial transactions.

Incomes, costs or expenses arising from activities other than the intended activity and exceeding HUF 5 million are of exceptional occurrence and of magnitude.

The 2022 balance sheet and profit and loss statement was prepared by dr. Ferenc Virág accountant (registration number 138840), managing director of the KVITT Ltd., which is responsible for the accounting services of the Institute.

The appointed auditor of the Institute is the Agnitus Audit and Business Consulting Ltd. registered under number MKVK 002667. The audit was performed by Anna Géresi as a natural person (5350 Tiszafüred, Külsőkertsor str. 69, registered under number MKVK 000799).

#### **4) Tangible and intangible assets:**

	<u>EUR</u> <u>31.12.2021</u>	<u>EUR</u> <u>31.12.2022</u>
Intangible assets		
Gross value	2 703	2 975
current year purchase	718	501
current year decommissioning	0	0
Cumulated depreciation	2 703	2 975
<b>Net book value</b>	<b>0</b>	<b>0</b>
Tangible assets		
Gross value	88 211	82 367
2021. purchase	4 054	2 018
2021. decommissioning	0	0
Cumulated depreciation	56 881	54 735
<b>Net book value</b>	<b>31 330</b>	<b>27 663</b>

Intangible assets include software products and telephone lines. Tangible assets comprise the net book value of the property purchased in 1998 (purchase cost: 65 427 EUR) and office machinery and equipment.

In 2022, the Institute acquired IT equipment and software worth a total of 2 519 EU  
No scrapping took place in the current year.  
The Institute recorded ordinary depreciation of 3 100 EUR in the period under review.

#### **5) Financial investments:**

The Institute does not own any financial investments as at 2022 year-end.

#### **6) Securities:**

The Institute has securities in the total value of 282 669 EUR.  
During 2022 the market value of the securities decreased a lot, so at the end of the year the Institute was forced to account for a loss in value of the securities.

#### **7) Receivables:**

On 31 December, 2022, the Institute had 59 020 EUR receivables, of which 48 133 EUR foreign buyer receivable, 12 EUR advance payment to suppliers and 13 800 EUR the amount of unpaid membership fee, 47 EUR personal income tax overpayment and others 30 EUR deposit.

## **8) Liquid assets:**

The Institute had 68 851 EUR on its bank account held at MKB Bank as at 31 December, 2022. The amount was supported by bank confirmations.

Composition of bank deposits:

- Foreign currency: EUR 65 304
- Hungarian forint: THUF 3 547

The Institute had 11 405 EUR cash as at 31 December 2022, which included THUF 230 and 10 511 EUR and 300,00 USD.

## **9) Prepayments and accrued income**

On 31 December, 2022 the amount of prepayments was 1 883 EUR at balance sheet date.

## **10) Changes in equity:**

	<b><u>EUR</u></b>
Opening	<b><u>424 495</u></b>
Result after tax for the current year	23 152
Closing	<b><u>447 647</u></b>

## **11) Provisions:**

The Institute did not make any provisions in the current year.

## **12) Liabilities:**

The Institute's short term liabilities were 199 EUR at 31 December, 2022.

## **13) Accruals:**

The balance of the accruals was 3 616 EUR at 31 December, 2022 of which 2 160 EUR accrued audit fee and 511 EUR accrued accounting closing fee.



#### **14) Income and expenses:**

	<b><u>EUR</u></b> <b><u>2021</u></b>	<b><u>EUR</u></b> <b><u>2022</u></b>
<i>Income:</i>		
Sales revenue	0	0
Grants	306 650	355 766
Membership fees	15 892	12 372
Other income	5	152
Interest	76	17
Exchange gains	5 218	29 033
<b>Total:</b>	<b><u>327 841</u></b>	<b><u>397 341</u></b>
<i>Expenses:</i>		
Service costs	207 099	219 252
Salaries	119 492	109 093
Other staff benefits, wage contributions	17 803	17 605
Depreciation	5 092	3 100
Exchange losses	7 050	19 223
Provision	0	0
Other expenses	0	5 916
<b>Total:</b>	<b><u>356 536</u></b>	<b><u>374 189</u></b>

#### ***Income***

Income of donations was accounted for the period appointed by the donor. In the current year the Institute accounted for all revenues based on the accrual concept.

The Institute received its incomes – for operation support - from the EPP (European People's Party 100 000 EUR) and the Robert Schuman Stiftung, Luxembourg (60 000 EUR), and some other course sponsors.

#### ***Costs***

The costs mainly consist of costs of seminars and personnel costs.

Revenues, costs and expenses of exceptional size and occurrence did not occur at the Institute in 2022

#### ***Result from business activity:***

In 2022 the Institute did not have results from business activity.

**15) Other additional information:**

The average statistical number of employees is 5 people.

Budapest, 14 April, 2023

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Gábor Berczeli  
Representative of the organisation